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15 September 1948

MEMORANDUM

TO : Assistant Director, ORE
Assistant Director, CO
Executive for A & H
Executive for I & S
Office of the General Counsel

SUBJECT: Designation of Liaison Officer from CIA to the Library of Congress

Liaison
Details of copy
to Fed Nat Admin.
.. Ga Admin.

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The Library of Congress has complained that, although it wishes to be of every possible assistance to CIA, its efforts to cooperate have been complicated by the swarm of individuals in CIA who approach the Library with requests for special services. The Library has no way of ascertaining that these visitors are in fact employees or prospective employees of CIA. There has been a suggestion made that security might be intimidated in such a multiplicity of contacts.

Therefore, effective 18 August 1948, [redacted] was designated as Liaison Officer to the Library of Congress for CIA. The Library of Congress was advised that all future requests from CIA for special stack and reader privileges would be channeled through [redacted] the Chief of the CIA Library, located in Room 1040 of "W" Building. He may be reached on extension 2045-6.

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The Library of Congress has been most gracious in its cooperation with CIA. As of special interest to research workers, the following Divisions in the Library of Congress, are called to their attention:

1. Aeronautics Division
2. Hispanic Foundation
3. Law Library
4. Maps Division
5. Microfilm Reading Room (contains material not listed in any catalog)
6. The National Union Catalog (contains the cards for the collections of 1,000 U.S. libraries cooperating in this project.)
7. Orientalia Division (includes Chinese, Hebraic, Japanese, Near East, South Asia, and South East Asia Sections)

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8. Serials Division, also has Government Publications Reading Room.

9. Slavic Room

The Library of Congress, Stack and Reader Division, offers an orientation course for its new appointees. This course includes a tour of the Library's salient features. Those research workers interested in taking this tour of an hour and a half, are welcome to do so. By calling [REDACTED] they can be given the time of the next tour and will be included in it.

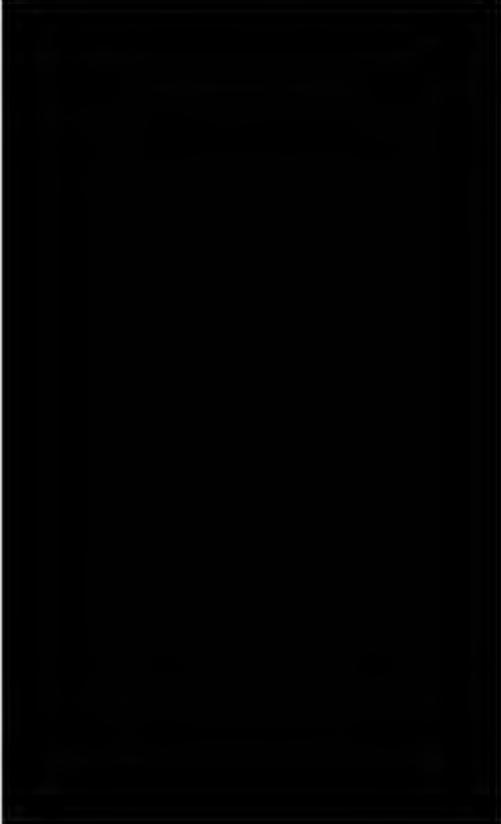
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Any CIA Branch, Division or Staff Chief, who wishes to obtain special privileges from the Library of Congress for any of his assistants, should get in touch with [REDACTED] by phone. Attention is called, however, to the fact that the Government demand for assignment of special study rooms or study tables almost invariably exceeds the supply. Such special facilities should be requested only in the most urgent cases.

The following personnel are the only ones from CIA now being accorded special privileges, apart from those available to the general public, by the Library of Congress:

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JAMES M. ANDREWS
Assistant Director for
Collection and Dissemination

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